

**Global Learning Committee-**

Members present: Dennis Marks, James Bryant-Trerise, Jessica Kissler, Jennifer Bown, Kaiwen Amrein, Keely Baca, Kerrie Hughes, Laurette Scott, Martha Bailey, Michael Patterson, Mike Mattson, SD DeWaay, Stefanie Diaz-Zavala

**CLERY Reporting:**

Dennis Marks joined today's meeting to talk about the Fire and Safety Report as part of CLERY reports.

1. Dennis requested information about the locations (hotels, buildings, locations where student activities took place) where each study abroad program takes place to check in about compliance and/or incidences that might have occurred in those locations.
2. Kerrie mentioned each study abroad program already has an Emergency Response Plan and Itinerary that can be sent to Dennis.
3. Dennis clarified that lead faculty/staff participating in each trip will need the CLERY training from HR.

**Council Proposal:**

- Council confirmed they received our proposal but they have not reviewed it yet. They might review it in about 2-3 weeks in their next meeting.

**GLC Committee Goals review:**

Kerrie recapped some of her priorities with her sabbatical goals. Agreed with the feedback submitted by the community members.

1. Connect with CCID and attend the conference this year. Plans to share information about the conference sessions during the Feb. 28<sup>th</sup> meeting.
2. Start reaching out to OR/WA community colleges to see who have study abroad programs and begin connections with those colleges.
3. Kerrie will plan to connect with Amy Cannata and Laura Lundborg for grant guidance (CIBER grant).

**Committee Webpage:**

Councils are revamping the campus committee web pages and going through files.

- We will need to review the documents and files on the webpage to either remove items or update them.
- We need to revisit the handbook and update the checklist and procedures for recent or future trips.
  - Kerrie already has a checklist started that we can use. Will collaborate with Laurette Scott to work on the checklist.
- We also need to update the vendor list for study abroad programs. Vendors need to be approved before being selected for future programs.
  - Martha Bailey will request an updated list of PCC's vendor list for us to review and merge with ours.
  - Started updating our vendor list during meeting:

- Added Accent Global to the list. We also added several columns to the spreadsheet that would be helpful to other faculty leads.
- Once the handbook has been updated, we will request for David Plotkin to review it and approve it before it goes back up on the web page.

### **NORIE Leadership Group:**

- NORIE (Northern Oregon International Educators) is a regional group of faculty that are involved in global learning/international topics.
- The committee agrees that we need to understand who they are first and whether we should consider being involved in this group.
- Kerrie will explore when their meetings will start and will consider attending.
  - First meeting will be on January 17th at 9am at Reed College

### **Study Abroad Fundraising:**

- Kerrie proposed fundraising for a student to attend the next Ireland trip to take pictures and produce a calendar.
- The calendar could be sold. Profits of that sale would go to GLC directly.
- The committee proposed a photo contest for students to submit their photos from previous trips to put together a product that we could then sell and profit from and build funds for future trips.
- Kerrie and Jenn requested for the group to brainstorm fundraising ideas that will be sustainable and yearly.
- Plan to discuss more fundraising ideas in our next meetings.

### **Trip Updates-**

#### **Ireland 2024 trip sharing:**

- Ireland trip went great overall this past December! The trip fit all of the themes that were proposed. Lectures and activities correlated very well throughout the trip.
- Some concerns from this trip:
  - The flight with Iceland Air- Kerrie suggested that flight details need to be clarified with ISAI before being purchased.
  - The number of meals provided on the trip was less than what was listed on the itinerary. The Itinerary was constantly changing, so adjustments had to be made to cover for other activities.
  - More communication and clarity needs to be discussed about the final itinerary so that all activities are included and planned while there.
  - Traveling during finals week put a strain on faculty with being able to submit grades on time. It affected some of the trip calendar and activities planned each day.
- Keely Baca and Jessica Kissler are already working towards planning Ireland 2026. They will be the faculty leads for that trip.
  - Clarification on the Intent to Lead form was discussed. Clarification on the hours of instruction before and during the trip was shared.

### **Ireland 2025 Prep:**

- Laurette shared concerns with proposed trip dates for Ireland 2025: *Dec. 6<sup>th</sup>- Dec. 18<sup>th</sup>*
  - The trip will need to be planned similarly to Ireland 2024 and will travel during finals week to return before Christmas.
  - Laurette would like to request Wi-Fi access from ISAI so students can finish up finals upon arrival.
  - Laurette will reach out to ISAI to have them work on the calendar and she will then get started on a budget plan.
  - Laurette plans to possibly connect with connections from Alaska Airlines or Delta Airlines to explore other flight options different from ISAI's.
- Confirmed faculty for this trip: Kerrie Hughes, Lucas Hann, Eric Lee
  - Laurette will plan to reach out to Ivonne Smith once more
- Looking for ideally 32 participants to go on this trip.
- Theme: Land of Saints and Scholars (Teaching & Education focused)- Will be connected with ED-216 (Foundations of Teaching & Education) Fall 2025.
- Kerrie will guide Laurette on next steps. From there, they will ask Jenn Jett to start with marketing and promotion materials.

### **Other items:**

**Next meeting:** January 24<sup>th</sup>, 2025